

**Model Regulation for Under Graduate Programme for
+3 (B.A/B.Com/B.Sc)
(As per CBCS System) From the Session 2019-20
Universities/Autonomous/Degree colleges of Odisha**

1. Outlines of Choice Based Credit System(Arts / Science / Commerce stream)

Core Course(14 papers) for Bachelorsdegree in a particular discipline :

The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In BA Pass course, MIL1, MIL2, English1 and English2 are also core courses. The Institution/student may refer to the Corresponding Language syllabus for the same.

Discipline Specific Elective (DSE) Course(4 Papers)

Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest additional papers under this category based on their expertise, specialization, requirements, scope and need.

Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

Generic Elective (GE) Course(4 papers)

An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. **Universities can offer two papers each in two subjects as GE or four papers one subject. The BA pass course also offers 2 GE papers. Depending on the subject, GE1 and GE2 listed in each Honours syllabus may be used as models for the purpose.**

Ability Enhancement Compulsory Courses (AECC):

Paper I : Environmental Science.

Paper II :MIL Communication (English / Odia / Hindi / Sanskrit / Urdu / Telugu)

Skill Enhancement Courses (SEC):

These courses may be chosen from a pool of courses designed as per the availability of courses and faculty/suitability of the college, to provide skill-based knowledge. The main purpose of these courses is to provide students life-skills so as to increase their employability. A Student opting for Honours would have to take two SEC and a student offering Pass papers would take four papers of SEC. Some of the subject syllabi have also provided options in SEC.

The Autonomous institution/University through its Board of Studies need to suggest the necessary qualifications for teaching of the ability and skill courses. However, as a general practice, Specific language teachers can be assigned to teach AECC2. Life Science Faculty can be assigned to Environment Studies, English Faculty for Communicative English, Mathematics faculty to quantitative aptitude and Logical Reasoning, computer science or IT faculty for ICT related courses, commerce faculty for financial skills etc.

An undergraduate degree with Honours in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC), 4 papers from a list of Discipline Specific Elective and **4 papers from one discipline or 2 papers each in two disciplines other than his /her core discipline.**

ELIGIBILITY

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education/ Council of Higher Secondary Education, Govt. of Odisha/ Dept of Higher Education / Dept. of Industry or any other Dept of Govt. of Odisha. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering/ Pharmacy etc. There shall be no such restriction for joining BA/ B.Com stream.

Students ordinarily may be selected for admission through merit in the qualifying examination. DDCE would admit students on first come first serve basis. The Govt. of Odisha may lay down admission process for colleges under its control. Directorate of Distance & Continuing Education would decide its own admission policy.

2. DURATION:

Three years of degree programme will have six semesters. Odd semester (i.e. 1st, 3rd & 5th semester) is from 1st June to 30th November and the examination shall be held normally in the month of November. Even semester (i.e. 2nd, 4th & 6th semester) is from 1st December to 31st May and the examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and it is desirable that the result shall be published within **30 days and not beyond 45 days from the date** of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

3. COMPULSORY REGISTRATION:

- a. **Registration for the 1st semester examination is compulsory and will be at the time of admission.** All the students admitted in 1st semester of a college will compulsorily be registered by the University. A registration / examination card will be issued to candidates admitted and that will remain valid till completion of the course. There will be no need to issue admit card for every semester. The candidates fulfilling the attendance norms and other eligibility criteria will be allowed to appear the examination. Students will not be required to fill up any form for the University examination for regular papers. Examination Fee will be collected at the time of admission/readmission and affiliated Colleges will be required to send the appearing students list along with the requisite fees to the university before the cut off date for each semester. If a student does not appear for **all** the papers in both first and second semester examinations, his admission for the said course will be cancelled. Concerned universities will notify all fees to be paid before admission process.

- b. For students desiring to appear in any back paper(s), they would be required to fill up the examination forms. Those who fail in any paper in a semester or unable to appear in any semester or unable to submit forms for back papers of 2/3/4/5/6 may appear in those papers in subsequent semester examination within 6 years from the date of admission to that course. A student must clear backlog papers (failed) within 6 academic years starting from the year of admission batch.
- c. Back papers are to be permitted in consecutive semesters for the first attempt at clearing back paper. Subsequent attempts will be allowed in alternate semester (eg : A student failing in a paper of Semester- I, will be allowed to appear for the paper in Sem II. If he/she fails to clear this back paper in Sem II, he will get the next opportunity in Sem IV, Sem VI etc. only), This practice is to ensure earliest opportunity to the student as well as timely conduct of regular paper exams.

4. ATTENDANCE:

1. A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.
2. Condonation may be granted by the Principal (In case of affiliated Colleges) to the extent of 15% in exceptional cases i.e. serious illness & hospitalization, accident, mishap in the family or deputation by the college for any specific work for which the period of his/her absence shall not be counted towards the calculation of attendance on the condition that students concerned submit a certificate to that effect from the appropriate authority.
3. Further to the above, the Principal may grant further condoning of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter-University or inter-state competitions in Games and Sports or attending different recognized National level camps.
4. Under no circumstance, the condoning shall be beyond 25%.
5. This clause shall not be applicable for Distance Education

5. DURATION OF THE EXAMINATIONS - MID SEMESTER & END SEMESTER:

The Choice Based Credit System (CBCS) examination shall be implemented in Semester pattern. Examination timetable for the odd semester will be communicated by 20th June and even semester by 7th December. Each semester examination shall consist of a **Mid-Semester (Internal) Examination** and **End Semester examination**. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks **above 50** (e.g. 60, 75, 80 etc) shall be of 3 hours duration and practical shall be of **3 hours (for full marks carrying 25)**. On the other hand, theory papers carrying **50 marks or below** shall be of 2 hours duration.

6. MID SEMESTER EXAMINATION:

- 6.1. Mid semester examination will be of 01 hour duration for 20/15 marks (20 for subjects having no practical and 15 for subject with practical papers). There shall be no pass mark in Mid Semester examination. The type of questions will be decided by the college authority.
- 6.2. The Mid-Semester Examination shall be conducted and valued by the Teacher(s) who are teaching the corresponding paper or by any external faculty in the college(s). A student who fails to appear in a Mid-Semester Examination **will be allowed one more chance** to take the same examination. There will be no provision to re-appear in the Mid-Semester Examination for improvement.
- 6.3. The College has to conduct the Mid Semester Examination between 15th September to 30th October for 1st, 3rd, & 5th Semester and in between 1st March to 15th March for 2nd, 4th, & 6th

Semester respectively and will feed the marks online under the University/College Examination management System within 15 days from the date of examination. In case of Mid Semester examination of Semester-I, marks shall be fed by 30th November.

6.4. The College authority will preserve the answer script of the Mid Semester examination for 06 months from the date of publication of result of concerned semester for reference.

6.5 The College authority of the valuation zones/University authority will preserve the answer Script of the End Semester examination for 06 months from the date of publication of result for reference.

6.6 For DDCE students, DDCE shall frame its policy for Mid Semester examination.

6.7 A student has to appear the Mid Semester Examination. Absence in a Mid Semester paper will be declared as failed in that Paper. A student who was absent in the Mid Semester examination during both the chances but has passed at the University End Term examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid-Semester Examinations in subsequent semester.

7. MARK DISTRIBUTION:

A. Subjects Without Practical :

Mid Semester	End Semester	Total
20	80	100

B. Subjects With Practical :

Mid Semester	End semester		Total
	A-Theory	B-Practical	
15	60	25 (20 + 05 (Record))	100

C. Projects : The mark distribution would be subject specific. In general, the Project report will carry 80 marks and viva voce/Seminar will carry 20 marks. The report marks will be subdivided as : Introduction and context : 10 marks; Literature survey : 10 marks; Actual project work methodology : 20 marks, Results, discussion, critical analysis : 10 marks; Clarity of thought and aesthetics of report : 10 marks

8. POLICY ON DSE PAPERS

- DSE – 4 for Honors students (6th Semester) will be a paper like the other three DSE papers. For students who have secured 60% in aggregate or above (or equivalent CGPA) in their first **three semesters**, colleges can exercise the option of offering a project to such students. Unless explicitly indicated in the respective subject curriculum, the recommended marking scheme will have about 60 % in the project report 40% in a Seminar cum Viva Voce). The Project paper will not have Mid Semester Examination and it will be **evaluated by an Internal Examiner specified by the college.**
- DSE Papers for Honours. Students may or may not have the Practical component** as proposed by the respective Board of Studies. If there is no practical, **tutorial classes are allotted as per the 5+1 formula.**
- Individual faculty of the college are to prepare the list of probable project topics under their guidance for a batch in the beginning of the fifth semester to facilitate the students and such list to be notified by the college for information of students. Evaluation of project shall be completed before the commencement of the End Semester Examination of Semester-VI .

9. GRADE SYSTEM IN EACH PAPER (MID +END SEM EXAM) IN A SEMESTER

9.1 GRADING SYSTEM