


INFORMATION BOOKLET

ON

TENDER CALL NOTICE NO:01/BNC/2023

(Ref: 1021/23, Date: 19.12.2023)




19.12.2023

PRINCIPAL

BRAJRAJNAGAR COLLEGE

BRAJRAJNAGAR

JHARSUGUDA -768216

ODISHA

Tender Call Notice NO:01/BNC/2023


No. 1021/23

Date: 19.12.2023

Sealed tenders are invited in two parts i.e (i) Technical Bid (ii) Financial Bid in separate envelopes from intending Odisha based firms /suppliers for supply of equipments under Non-civil Items for Brajrajnagar College, Brajrajnagar, to be procured from IDP funds under OHEPEE. The eligible bidders may submit their tender paper to the undersigned on or before dt. 04.01.2024 till 3pm through Regd./Speed Post/Courier only. The technical bid document shall be opened on dt. 05.01.2024 at 11.00 am. Those who qualify in the technical bid, their financial bid shall be opened on the same day. The details in this connection can be downloaded from the college website i.e. www.brajrajnagarcollege.ac.in

The undersigned reserves the right to reject or cancel any or all tenders without assuring any reason thereof.

Sri Samir Ranjan Nayak


19.12.2023
Principal

Brajrajnagar College
Principal
Brajrajnagar College
Brajrajnagar

**OFFICE OF THE PRINCIPAL, BRAJRAJNAGAR COLLEGE, BRAJRAJNAGAR,
DIST JHARSIGUDA -768216**

TENDER CALL NOTICE

Terms and condition of Tender submission of Finalisation


Sealed tenders are invited under two bid systems from intending Odisha based firms /suppliers for equipment under Non-civil Items for Brajrajnagar College, Brajrajnagar to be procured from IDP funds under OHEPEE as per specification in Annexure "A"

Last date and time for Submission	Dt. <u>04.01.2024</u> Through (speed Post/Registered Post/ Courier only)
Date, Time and place of Opening Tender Bid Documents	Dt. <u>05.01.2024</u> at 11.00 am. At. Brajrajnagar College, Brajrajnagar
Submission of Bid Documents	The Bidders must submit technical Bid and Financial Bid in separate envelopes through Regd./Speed Post/Courier Only) as "Tenders for supply of equipments under Non-civil Items (OHEPEE)." Those who qualify the technical Bid their Financial Bid will be opened on the same day.
Tender Paper Cost and Earnest Money Deposit	Tender Paper cost of Rs.500 (Rupees five hundred only) (Non-Refundable) in the form of bank Draft drawn in favour of Principal, Brajrajnagar College, payable at SBI Brajrajnagar. Earnest Money Deposit of Rs.5,000/- (Rupees five thousand only) in the form of Bank draft in favour of Principal, Brajrajnagar College, payable at Brajrajnagar. EMD will be refunded to the unsuccessful bidders after finalisation of tender process without interest. The EMD of successful bidder will be refunded after completion of supply without interest.

Signing of Documents	All papers /documents submitted with the Tender must be signed by the Bidder.
Delivery Time Line	The agency must ensure for delivery of the items at the office of the Principal, Brajrjnagar College, Brajrjnagar within 15 days after receiving of Purchase order.
Non-civil items	Items exactly conforming to the specification shall be supplied by the supplier. The supplier must mention the rate of discount or delivery charges if any in financial bid of the tender document and provide the authentic price proof of the Items.
Payment on Bill basis after supplies	No advance payment shall be made at any circumstances. Payment will be made only after satisfactory delivery of Items to the college and after due certification of the Authorised Officer for receipt.
All correction/Corrigendum	All correction/Corrigendum if any shall be posted in the college Web Site: http://brajrjnagarcollege.ac.in . Parties are requested to visit the web site for any information/updation etc.
Jurisdiction	All dispute shall be subject to the jurisdiction of Jharsuguda only

The undersigned reserves the right to reject or cancel any or all tenders without assigning any reason thereof. The decision of committee will be treated as final. The committee reserves the right to cancel any Items if the same is not at par with specification given in the tender.

Sri Samir Ranjan Nayak


19.12.2023
Principal

Brajrnagar College


Principal
Brajrnagar College
Brajrnagar

TECHNICAL BID**Annexure-I**

(To be submitted in separate envelope)

For supply of CBCS Books

1	Name of the Firm/ Agency (proof of Registration to be attached)	
2	Address of the Firm/ Agency	
3	Name of the Contact Person	
4	E-mail ID of the contact person	
5	PAN Card of the organization Firm/ Agency/ Proprietor (Self Attested photocopy to be attached)	
6	Valid Authorised Distributorship/Dealership License (Self Attested photocopy to be attached)	
7	Three supply order of specific value of Rs.5 lakhs or more (Self Attested photocopy to be attached)	
8	List of Institution to which Items supplied in last three years along with documentary proof (Self Attested photocopy to be attached)	
9	Attested copy of Income Tax Certificate (up to date) to be attached	
10	Details of Bank— Name of Bank, Branch, Account No and IFSC Code.	
11	Authentic Price Proof	
12	Details of EMD of Rs. B.D. No. and date	
13	Tender Paper Cost B.D. No and date	

N.B: All the photocopy of the documents duly self-attested must be attached for the purpose of Technical Evaluation.

This is to certify that I/we have carefully gone through all the above contents of the tender documents, thereby fully understood the terms and condition therein and undertake myself/ourselves to abide the same. I/ we are not blacklisted by any Govt. /PSU in India.

Date:

Place:

Bidder

Full Signature_____

Name

Seal


FINANCIAL BID

(To be submitted in separate envelope)

For supply of equipments under Non-civil Items

Sl.No.	Items	Specification	Quantity
1.	Xerox Machine	Canon: iR2224 A3 Monochrome Laser Multifunctional	2
2.	Computers Systems	HP/ DELL Desktop systems (with minimum specs of i5/ 12 gen/ 8GB RAM/ 512 SSD/ Win 11) including Keyboard and mouse.	2
		HP/DELL Desktop systems (with minimum specs of i3/ 12 gen/ 8GB RAM/ 512 SSD/ Win 11) including Keyboard and mouse	3
		Luminous UPS: 600 VA	5
3.	Split Air Conditioner	Voltas 2 tone, 5 stars with V. Guard Stabilizer including installation	3
4.	Working Table	Chemistry Laboratory: Good quality wooden tables. of dimension 8'4" x 4'4" x 3'4" with Table Tops- Glazed granite fitting In each table: Provision for gas and water connection with a sink at the middle. Two both sided rack at the top of table for keeping chemical reagents bottles. proper drawers for storing glassware and apparatus. Fittings of stands for funnel and burettes at the side of chemical racks.	4

Sri Samir Ranjan Nayak


 19.12.2023
 Principal

 Brajrjnagar College
 Brajrjnagar
 Brajrjnagar College
 Brajrjnagar

PRICE SCHEDULE

To,
Principal
Brajrajnagar College, Brajrajnagar

Ref: Bid no. _____ Dated _____

Sir,
I/We _____ hereby offer to supply the following items/equipments
at the prices and within the period indicated below:

<u>Sl No.</u>	<u>Name</u>	<u>Specification</u>	<u>Qty.</u>	<u>Unit Prices</u>	<u>GST Amount</u>	<u>Total Price</u>
1.						
2.						
3.						
4.						
						Total

It is hereby certified that we have understood the general terms and conditions of the Bid and our offer is to supply the items strictly in accordance with requirement and the term/conditions mentioned in the Bid

Note

No change in the proforma is permissible

Date:

Place:

Signature of the Bidder

SELF DECLARATION FOR NOT BLACK LISTED

To,

Principal

Brajrajnagar College, Brajrajnagar

Ref: Tender no. _____ Dated _____


Sir,

I/We _____ hereby confirm that our firm has not been
banned or black listed by any Govt. Organisation/Financial Institution/Public Sector
Unit/Central Govt.

Date:

Place:

Signature of the Bidder


19.12.2023
Principal
Brajrajnagar College
Brajrajnagar