

INFORMATION BOOKLET

ON

TENDER CALL NOTICE NO: 03/BNC/2024

(Ref: 212/24, Date: 11.09.2024)



*Srey*  
11.09.24

Principal  
Brajrajnagar College  
PRINCIPAL

BRAJRAJNAGAR COLLEGE  
BRAJRAJNAGAR  
JHARSUGUDA -768216  
ODISHA

**Tender Call Notice NO:03/BNC/2024**


**No. 212/24**

**Date: 11.09.2024**

Sealed tenders are invited in two parts i.e (i) Technical Bid (ii) Financial Bid in separate envelopes from intending Odisha based firms /suppliers for supply of equipments under Non-civil Items for Brajrajnagar College, Brajrajnagar, to be procured from IDP funds under OHEPEE. The eligible bidders may submit their tender paper to the undersigned on or before dt. 26.09.2024 till 3pm through Regd./Speed Post/Courier only. The technical bid document shall be opened on dt. 27.09.2024 at 11.00 am. Those who qualify in the technical bid, their financial bid shall be opened on the same day. The details in this connection can be downloaded from the college website i.e. [www.brajrajnagarcollege.ac.in](http://www.brajrajnagarcollege.ac.in)

The undersigned reserves the right to reject or cancel any or all tenders without assuring any reason thereof.

Sri Samir Ranjan Nayak



11.09.2024

Principal  
Brajrajnagar College  
Brajrajnagar  
Brajrajnagar College  
Brajrajnagar

**OFFICE OF THE PRINCIPAL, BRAJRAJNAGAR COLLEGE, BRAJRAJNAGAR,  
DIST JHARSIGUDA -768216**

**TENDER CALL NOTICE**

Terms and condition of Tender submission of Finalisation


Sealed tenders are invited under two bid systems from intending Odisha based firms /suppliers for equipments under Non-civil Items for Brajrajnagar College, Brajrajnagar to be procured from IDP funds under OHEPEE as per specification in Annexure "A"

Last date and time for Submission	Dt. <u>26.09.2024</u> Through (speed Post/Registered Post/ Courier only)
Date, Time and place of Opening Tender Bid & Financial Bid Documents	Dt. <u>27.09.2024</u> at 11.00 am. At. Brajrajnagar College, Brajrajnagar
Submission of Bid Documents	The Bidders must submit Technical Bid and Financial Bid in separate envelopes through Regd./Speed Post/Courier Only) as "Tenders for supply of equipments under Non-civil Items (OHEPEE)." Those who qualify the Technical Bid their Financial Bid will be opened on the same day.
Tender Paper Cost and Earnest Money Deposit	Tender Paper cost of Rs.500 (Rupees five hundred only) (Non-Refundable) in the form of bank Draft drawn in favour of Principal, Brajrajnagar College, payable at SBI Main Branch, Brajrajnagar. Earnest Money Deposit of Rs.5,000/- (Rupees five thousand only) in the form of Bank draft in favour of Principal, Brajrajnagar College, payable at SBI Main Branch, Brajrajnagar. EMD will be refunded to the unsuccessful bidders after finalisation of tender process without interest. The EMD of successful bidder will be refunded after completion of supply without interest.

Signing of Documents	All papers /documents submitted with the Tender must be signed by the Bidder.
Delivery Time Line	The agency must ensure for delivery of the items at the office of the Principal, Brajrajnagar College, Brajrajnagar within 10 days after receiving of Purchase order.
Non-civil items	Items exactly conforming to the specification shall be supplied by the supplier. The supplier must mention the rate of discount or delivery charges if any in financial bid of the tender document and provide the authentic price proof of the Items.
Payment on Bill basis after supplies	No advance payment shall be made at any circumstances. Payment will be made only after satisfactory delivery of Items to the college and after due certification of the Authorized Officer for receipt.
All correction/Corrigendum	All correction/Corrigendum if any shall be posted in the college Web Site: <a href="http://brajrajnagarcollege.ac.in">http://brajrajnagarcollege.ac.in</a> . Parties are requested to visit the web site for any information/updation etc.
Jurisdiction	All dispute shall be subject to the jurisdiction of Jharsuguda only

The undersigned reserves the right to reject or cancel any or all tenders without assigning any reason thereof. The decision of committee will be treated as final. The committee reserves the right to cancel any Items if the same is not at par with specification given in the tender.

Sri Samir Ranjan Nayak

  
 11.09.2024  
 Principal  
 Brajrajnagar College  
 Brajrajnagar

**TECHNICAL BID****Annexure-I**

(To be submitted in separate envelope)

For supply of Equipments under Non-civil Items

1	Name of the Firm/ Agency (proof of Registration to be attached)	
2	Address of the Firm/ Agency	
3	Name of the Contact Person	
4	E-mail ID of the contact person	
5	PAN Card of the organization Firm/ Agency/ Proprietor (Self Attested photocopy to be attached)	
6	Valid Authorised Distributorship/Dealership License (Self Attested photocopy to be attached)	
7	Three supply order of specific value of Rs.5 lakhs or more (Self Attested photocopy to be attached)	
8	List of Institution to which Items supplied in last three years along with documentary proof (Self Attested photocopy to be attached)	
9	Attested copy of last three years Income Tax Certificate (up to date) to be attached	
10	Details of Bank— Name of Bank, Branch, Account No and IFSC Code.	
11	Authentic Price Proof	
12	Details of EMD of Rs. B.D. No. and date	
13	Tender Paper Cost B.D. No and date	

N.B: All the photocopy of the documents duly self-attested must be attached for the purpose of Technical Evaluation.

This is to certify that I/we have carefully gone through all the above contents of the tender documents, thereby fully understood the terms and condition therein and undertake myself/ourselves to abide the same. I/ we are not blacklisted by any Govt. /PSU in India.

Date:

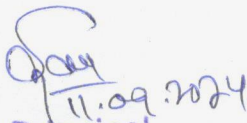
Place:

Bidder

Full Signature \_\_\_\_\_

Name

Seal

  
11.09.2024  
Principal  
Brajrajnagar College  
Brajrajnagar


**Annexure-II**

**FINANCIAL BID**

(To be submitted in separate envelope)  
For supply of equipments under Non-civil Items

Sl.No.	Items	Specification	Quantity
1.	Desktop Computer	<b><u>Desktop for Computer Lab:</u></b> Min Spec: 13 <sup>th</sup> gen Intel Core™ i3-1315U OS Windows 11 Home Single Language Graphics Intel UHD Graphics memory 8 GB, 1 x 8 GB, DDR4, 3200 MHz Storage 512 GB, M.2 PCIe NVMe, SSD Display 60.5 cm. display full HD (1920 x 1080), 3 Years warranty <b><u>UPS</u></b> 230 V 600 VA	12

Sri Samir Ranjan Nayak

  
11.09.2024

Principal

Brajrajnagar College

Brajrajnagar College  
Brajrajnagar

PRICE SCHEDULE

To,  
Principal  
Brajrajnagar College, Brajrajnagar

Ref: Bid no. \_\_\_\_\_ Dated \_\_\_\_\_

Sir,  
I/We \_\_\_\_\_ hereby offer to supply the following items/equipments  
at the prices and within the period indicated below:

<u>Sl No.</u>	<u>Name</u>	<u>Specification</u>	<u>Qty.</u>	<u>Unit Prices</u>	<u>GST Amount</u>	<u>Total Price</u>
1.						
2.						
3.						
4.						
						Total

It is hereby certified that we have understood the general terms and conditions of the Bid and our offer is to supply the items strictly in accordance with requirement and the term/ conditions mentioned in the Bid

Note

No change in the proforma is permissible

Date:

Place:

Signature of the Bidder

  
11.09.2024  
Principal  
Brajrajnagar College  
Brajrajnagar

SELF DECLARATION FOR NOT BLACK LISTED

To,  
Principal  
Brajrajnagar College, Brajrajnagar


Ref: Tender no. \_\_\_\_\_ Dated \_\_\_\_\_

Sir,  
I/We \_\_\_\_\_ hereby confirm that our firm has not been  
banned or black listed by any Govt. Organisation/Financial Institution/Public Sector  
Unit/Central Govt.

Date:

Place:

Signature of the Bidder

  
11.09.2024  
Principal  
Brajrajnagar College  
Brajrajnagar  
Principal  
Brajrajnagar College  
Brajrajnagar